

WESTERN SULLIVAN PUBLIC LIBRARY
MINUTES FOR MEETING OF OCTOBER 12, 2009
Narrowsburg Branch

Attending: Pam Reinhardt, Keith Robisch, Susan Scott, William Whalen, Barbara Harder, Annie Hilton and Beth Peck

Absent: Jane Luchsinger, James Halloran, and Marguerite Brown

The meeting was called to order by President Pam Reinhardt at 5:05 pm, followed by the Pledge of Allegiance.

Expected guest, Eliot Goodwin of GroSolar, did not attend. Susan will forward to Mr. Goodwin a list of relevant questions on solar energy installation prepared by Brad Harder, Engineer.

A motion to accept minutes of the Sept. 14, 2009 meeting was made by Barbara Harder and seconded by William Whalen. Motion passed.

The financial report was reviewed and accepted after motion of Barbara Harder, seconded by Keith Robisch.

Director's Report: Susan reported that the insurance claim for water damage to some tiles in Jeffersonville was denied. The tiles have been replaced and the molded area cleaned.

The Overdrive Digital Content for digital books has been received and will be demonstrated by Susan at a future meeting.

New Business: Regarding the custodial bids, several letters were reviewed in support of Double Clean's reputation, including one from their attorney. After consideration of the bids submitted, the trustees voted to accept the lower bid from Constable Custodial Service, which totaled \$13,200 yearly, as opposed to Double Clean's bid, which was for \$16,120 yearly. Susan will confirm if the bid includes complete carpet cleaning, as stated in our requirements. She will also stress that complete security of the premises is extremely important to us when the cleaning service personnel are present and when they leave the premises.

Committee Reports:

Building –see Old Business and Director's Report

Personnel : Nothing to report

Donations: Nothing to report

Finance: Nothing to report

Oct. 12 library minutes Pg 2

Old Business: Regarding the Narrowsburg project, members noted plans received from the architect, Buck Morehead, and an estimate of costs from Teb Fink, contractor, and forwarded to us by Susan. The board decided to table further discussion of the project until the November meeting, since there are many questions.

Pam Reinhardt, president, attended the meeting of regional trustees in Fallsburg on September 24. She found the discussion helpful.

Several members attended the Legislators' Breakfast in Monticello on Oct. 2. Our "library champion" Nora Yelekli, summer page, library volunteer and graphic producer of our monthly newsletter "The Idea", spoke eloquently about what the library means to her.

Dates to Remember:

Oct. 25-50th Anniversary Celebration of RCLS.

Pam and husband plan to attend

Correspondence: Nothing to report

The meeting was adjourned at 5:45, upon motion of Keith Robisch, seconded by William Whalen. The next meeting will be held November 9 at the Callicoon Branch at 5 pm. The Building Committee will meet at 4 pm, prior to the board meeting.

Director's Report 11/9/2009 Overdrive Advantage (the digital materials covered at the last meeting) will be available at all three branches. Hopefully by Monday I can have my IPOD and laptop ready for demo. Some of the staff trained on the internet last week, the rest will be updated by those who received the web training. Constable Custodial was contacted and will start the first week of November, Double Clean was contacted and they have returned all keys. Reminder that the WSPL Holiday Book Sale is December 5th-12th, it is held in Jeffersonville, at the library during regular library hours. We will need volunteers to work the sale if you have free time. Also the Annual Peter Roidl Photo Contest show is the November 15th, this year is focused on the Sullivan County Bicentennial. Finance Committee should set a date for budget meeting. I forwarded the solar panel questions (thank you Brand Harder) and have not heard back from GroSolar or Mr. Reisling. Staff meeting was held on October 15. Main items covered were Horizon mistakes, promotion of library events, out of system ILL procedures, personal phone calls, reminder of daily tasks, general appearance of the library, training and dress code. Community room policy change is in effect and all those who use the room are making the required adjustments without any problems.