

WESTERN SULLIVAN PUBLIC LIBRARY

LIBRARY BOARD

MINUTES

NOVEMBER 9,2009

Attendees: Brown, M., Harder, B., Luchsinger, J., Peck, B., Reinhardt, P., Robisch, K., Scott, S., Sullivan, J., Whalen, B.

Guest: Reinhardt, V.

Call to Order: The meeting was called to order by President Pam Reinhardt at 4:58 PM and was followed by a Pledge of Allegiance.

Approval of Minutes: A motion was made by Keith Robisch and seconded by Marge Brown to accept the minutes from the prior meeting. Motion approved.

Financial Report: The financial report was reviewed from handouts provided. A motion was made by Keith Robisch and seconded by Bill Whalen to accept the report. Motion accepted.

Director's Report:

*Overdrive Advantage-*The digital material has been tried at the Jeffersonville Branch and will be available all all three branches of the library. A core of staff has trained on the internet last week and they will train the remainder of the staff.

Custodial Services- Constable Custodial, a new company will start cleaning the libraries the first week of November. All keys have been returned by Double Clean, the former cleaning company.

Holiday Book Sale- The annual book sale will take place at the Jeffersonville Branch December 5-12 during regular library hours. Volunteers are needed.

Peter Roidi Photo Contest- The annual show will focus on the Sullivan County Bicentennial and takes place November 15th.

Finance Committee budget meeting- A meeting has been set for January 5 at pm.

Solar Energy- Questions have been sent to GroSolar (thank you Barber Harder) but no response has been received.

Community Room- The policy changes for using the community rooms are in effect and adjustments are being made with no apparent problems.

Staff Meeting- A staff meeting was held on October 15. The topics covered were: Horizon mistakes, promotion of library events, out of system ILL procedures, personal phone calls, reminder of daily tasks, general appearance of the library, training and dress code.

Committee Reports:

Building: The building committee met prior to the Board meeting and reviewed the plans for the Narrowsburg Branch.

Finance: We have been cautioned that NY State likely will not have a balanced budget in 2011. A new formula will have to be developed for paying RCLS.

Personnel: Chantel will be on leave and Judy Hildebrandt will cover in her absence. She will be paid at the lowest clerk level. We expect this to be a nice transition.

Donations: Nothing to report.

Old Business: Pam reported on the RCLS 50th Anniversary Celebration. She especially enjoyed listening to the keynote speaker, Dr. Chen.

Dates to Remember: Christmas Book sale at the Jeffersonville Branch, December 5-12.

Correspondence: Nothing to report.

Adjournment: A motion to adjourn the meeting at 5:20pm was made by Keith Robisch and seconded by Marge Brown. Motion approved. The next meeting will be December 14th.