

**WESTERN SULLIVAN PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING  
MINUTES  
February 8, 2010**

**Attendees:** Brown, M., Halloran, J., Hilton, A., Luchsinger, J., Peck, B., Reinhardt, P., Scott, S., Whalen, B.

**Guests:** Reinhardt, V.

**Call to Order:** The meeting was called to order by President Pam Reinhardt at 5:03 PM and was followed by a Pledge of Allegiance.

**Approval of Minutes:** A correction to the January minutes is required to replace the name of J. Sullivan with J. Haloran. A motion was made by Marge Brown and seconded by Bill Whalen to accept the corrected minutes from the prior meeting.

**Financial Report:** The financial report was reviewed from handouts provided. A motion was made by Bill Whalen and seconded by Beth Peck to accept the report. Motion accepted.

**Director's Report:**

*Personnel* □ Judy Gerow has replaced Janice Diehl. She began employment at the end of January.

*Annual Report* □ The annual report is due February 12<sup>th</sup> to RCLS. Susan will have it prepared in time to meet the deadline.

*Holiday Schedule* □ The libraries will be closed on February 15<sup>th</sup> in observance of President's Day.

*Solid Waste Fees* □ Susan has sent a letter to Ira Cohen regarding the solid waste fee charged to the library. We hope that some money will be refunded.

*Catskill Chronicle* □ The Catskill Chronicle is an online publication. Carol Montana and Leni Santoro are the co-editors and also will be on Thunder 102 radio station. The Sullivan County library Directors will be writing bi-monthly articles for the publication and Carol and Leni will feature libraries on the radio periodically.

*Election Legal Notices* □ Legal notices have been submitted. The terms of Jim Haloran and Keith Robisch are due to expire this year.

*Grants-* Susan just learned of a USDA grant to support rural library enlargement. She will look into the grant restrictions and process to learn if we will qualify.

*Incident* □ A car that was parked across the street from the Jeffersonville Library appeared to have damage to the driver's side of the car. The car owner believes the damage was a result of a patron of the library backing up and hitting the car, then leaving the scene of the accident. The NY State Troopers came to the scene and demanded a list of library patrons that had checked out and/or returned books that day. After much discussion, Susan received a subpoena for records and was instructed to appear in court on Feb. 9, 2010. The RCLS attorney, Marvin Newbery sent a letter to Sullivan County District Attorney James Farrell stating that the library does not maintain the records of book check-out and return. These records are maintained in a central RCLS storage area. As a result, Susan will not have to appear in court.

**New Business:**

*Library Card Policy* □ A change in the Western Sullivan Public Library Membership Rules has been made. The sentence □Patrons may begin to check out items once the card is received□ has been inserted into the second rule. This change is believed to protect the library from much of the current loss we incur and provides a valid address for new library patrons.

*Fee for Patrons out of the Sullivan West School District* - A new fee schedule effective until June, 2011 was reviewed. A motion was made by Beth Peck and seconded by Bill Whalen to accept the proposed fee schedule. Motion passed.

*Inter-library loans-* Of interest to the Board is the fact that we are net lenders to other libraries in the RCLS system.

**Committee Reports:**

*Building:* Bids are out for power washing Jeffersonville and Callicoon libraries. Bids are also out for a concrete sealer. A discussion was had regarding the railings at the Callicoon branch. Val Reinhardt suggested Susan contact an ornamental iron works company.

*Finance:* See above

*Personnel:* See above.

*Donations:* We received 2 small donations.

**Old Business:**

*Budget-* Beth Peck requested a copy of the approved budget. Susan will send it to Beth.

**Dates to Remember:** See enclosed calendar.

**Correspondence:** Nothing to report.

**Adjournment:** A motion to adjourn the meeting at 5:40PM was made by Marge Brown and seconded by Jane Luchsinger. Motion approved. The next meeting will be held at the Narrowsburg Branch on March 8<sup>th</sup> at 5:00pm.

Jane Luchsinger