

Friends of the Western Sullivan Public Library

April 29th 2025 Board Meeting Agenda

5:30at the Jeffersonville Branch

In attendance

Michelle Shroeder

Cat Scott (Zoom)

Penelope Gharney

Audra Everett

Megan Yelekli

Meeting called to order at 5:21pm by Megan. Cat appeared via Zoom.

Treasurer's Report

Penelope provided a treasurer's report. Opening bank balance was \$9,098.40 and the Dime Bank CD balance is \$7000. Beginning assets total \$16,098. We received \$50 worth of proceeds from the Callicoon Book Vault. Closing asset balance \$16,148.40.

Old Business

A. Digital Payments

1. Megan is waiting for Venmo to review our account and approve. Donorbox is beginning to be set up. When Venmo is approved, accounts can be connected.

B. CD

1. To mature in June 2025 - keeping on our radar.

C. Membership Committee and ideas for rejuvenation

1. Priorities of the membership committee are

- a) Setting up MailChimp to be used for newsletters and emails
 - b) Creating a postcard specifically for membership
 - c) Tackling the old members list
 - d) Defining the value of what it means to be a member
2. There is a standing membership meeting every other Thursday at 5:15 - Next meeting May 1st

D. Grants

1. Megan needs to meet with Audra and Dale to discuss website edits - will email after back from vacation.
2. We are waiting on quotes from Audra regarding the heating and cooling; these are anticipated to be coming in June/July/August.
- 3.

E. Banners

1. Megan has a budget of \$300 to purchase a grommet banner and a tablecloth/table runner for Friends of the Library. Audra emailed regarding Keller Signs for a banner; Meg to speak with them.

F. Postcards

1. We received price quotes from the Narrowsburg Union for postcard printing:
Postcards double sided in color and cut:
100 - \$88 + tax + service fee \$7.50
300 - \$264 + tax + service fee cutting - \$15
500 - \$440 + tax + service fee cutting - \$30

Penelope objects to having both donation and membership on the same postcard. We discussed cheaper prices on Canva and Vistaprint. There is still time while we wait for

the QR code to be set up. Megan made a motion to table this topic until June meeting. Cat seconded.

G. Newsletter

1. Meg and Melisse will meet regarding setting up MailChimp. We would be looking to use this to send out emails to membership list and gauge interest.
2. Penelope loves the library newsletters and suggested we do reader profiles on our newsletter.
3. Our newsletter could be quarterly

New Business

A. Legislature Discretionary Fund Grant

- a. Michelle Shroeder raised the idea of applying for the Sullivan County Legislature's Discretionary Fund Grant through the county. Our legislator is Cat Scott. An organization can apply to their legislator to receive some of this grant money if approved. It was questioned if FOL could apply for 2025 funds.
- b. Cat Scott gave us more information on how the grant works and said she would be looking to have her initial round of funding out in May, and we would have to apply as soon as possible. There is a \$20,000 limit per year per legislator split as the legislator decides.
- c. This functions like a reimbursement grant. There needs to be a timeline, budget, accounting, narrative, etc.
- d. Meg indicated May was too short notice to write up a grant and suggested we plan for next year. Cat said if the county budget is approved with legislator discretionary fund money next year, we could apply like any other grant. The county budget is usually finalized in December.

- B. Megan is going away for half of May and requested to push next meeting to June. This was agreed upon.

Set Date/Location for the April Meeting

- A. June meeting set for 6-17 at 5:30 in Jeffersonville (Rescheduled to June 25th at 5:30 in Jeffersonville)

Adjournment

Megan makes motion to adjourn meeting. Cat seconded. All in favor. Meeting Adjourned at 6:25pm.